

Conclusions

1. Analyses – results from questionnaire
 - a. Marek will translate FMD excel results into English and send to all partners. Deadline 15.3.2019
 - b. All partners will adapt their documents with results in the same format as FMD has sent. All partners will send these excel documents to Zdenka. Deadline 15.4.2019.
2. Methodology
 - a. Vera prepares new version of the Methodology which will consist from general part and our structure of the common Methodology (concrete steps). As attachments there will be filled documents from each partner. Each partner 3 documents. Deadline 31.3.2019
 - b. All partners will comment this version and Vera will finalize it. Deadline 30.4.2019
3. Access to the courses
 - a. Zdenka has created access for all ISEV staff to all Portuguese courses and to one Italian and one Czech course.
 - b. If anybody wants to create access to other Czech or Italian courses, write to Zdenka
4. Piloting
 - a. All partners are running all prepared courses in the platform. Pilot will finish 30.6.2019.
 - b. Marek will send list of seniors with their e-mails to Zdenka for accounts to the platform. Deadline 15.3.2019.
 - c. Adaptation of the Moodle – ISEV platform. Zdenka will manage adaptation of the platform to responsive web form. Deadline 15.4.2019.
5. Blended mobility
 - a. Each partner institution will have half of day for seniors' presentations.
 - b. Each partner will be responsible for training of their seniors during blended mobility.
 - c. Each partner will be responsible for translations for their seniors.
 - d. Dulce will inform us about accommodation till the end of the February.
6. Evaluation and dissemination
 - a. Doing dissemination activity according to evaluation and dissemination document.
 - b. All partners will fill in the google document about their dissemination regularly. Zdenka will adapt web site part dissemination according to the google document.
 - c. Final questionnaire will be filled by seniors and students after piloting (June 2019). Initial questionnaire will be filled by seniors before on-line-piloting (October 2019) and after on-line-piloting final questionnaire will be filled by seniors and students (December 2019).
7. Documents from meeting

- a. All documents (presentations) will be sent to partners by e-mail. Marek will send his presentation about evaluation and dissemination to all partners.
 - b. Conclusions will be on our web site, conclusion in the printed way have to be signed.
8. Financing
OU asks NA for change budget to support blended mobility by technicians (760 EUR). Money comes to AMBESP.

Rome, 15.2.2019